



FINDING ARTICLES AT MILLER LIBRARY

(<http://www.cornerstone.edu/library>)

(Business Writing Emphasis)

DATABASES

Definition: A searchable collection of citations and/or full-text documents. A collection of information that is stored electronically in such a way to provide easy and quick search and retrieval capabilities. Some databases contain the full-text of documents. Databases are like rooms with filing cabinets in them. You might go into the Medical Room to search for medical files, but you would go to the Social Work Room to look through their files on poverty. Likewise, you need to decide what “database” or room to go into when you are searching. By typing in search terms you are going through the files that are housed in that particular database.

CHOOSING A DATABASE

Ask yourself:

- What are keywords/subjects that describe my topic?
- What type of information am I looking for?
- Will a news article from Time or Newsweek provide me with the information that I need?
- Will I need to find a more in depth article from a peer-reviewed journal?
- Am I looking for facts to support my claim?

GENERAL DATABASES

First Search

Find Articles > Favorite Databases > First Search

Jump to Advance Search > WilsonSelectPlus

Articles are full-text

Can limit: Reviewed Journal Phrase – Peer Reviewed to ensure a scholarly article

Gale

Find Articles > Favorite Databases > Gale

Select Continue

Enter your search term

Limit to full-text

May limit to refereed (peer-reviewed)



BUSINESS DATABASES

ABI/Inform

Find Articles > Favorite Databases > ABI/Inform
Publicatons (including Wall Street Journal)
General searching
Topic searching
Company Information
Advanced search > More search options

Lexis-Nexis

Find Articles > Favorite Databases > Lexis-Nexis
General, News, Legal, Business, People
Live news feeds
Company Information - Business section

Gale

Find Articles > Favorite Databases > Gale

General Business File ASAP
General business articles
Company Information
Advanced search

Business and Company ASAP
General business articles
Company Information
Advanced search

InfoTrac Small Business Colection
General business articles

Business and Company Resource Center
General business articles
Company and Industry Information

Emerald

Find Articles > All databases A-Z > Emerald
A collection that includes many business journals

Wiley InterScience

Find Articles > Favorite Databases > Wiley InterScience
A collection that includes many business journals



PRO/CON DATABASES

CQ Researcher

Find Articles > Favorite Databases > CQ Researcher

Opposing Viewpoints

Find Articles > Favorite Databases > Opposing Viewpoints

Facts on File Issues and Controversies

Find Articles > All Databases A-Z > Facts on File Issues and Controversies

Discovery Guides

<http://www.csa.com/>

Select the Discovery Guides tab

JOURNALS LIST

Journals @ Miller Library

Find Articles > Journals @ Miller Library

Type in the title of the periodical (journal, magazine, or newspaper)

If there are 0 results, you will have to ILL the material. If there is a hyperlink which says, "in Cornerstone Print Holdings" click to see what years are available. The screen may also say, from 01/01/1998 to present in [Wilson Select Plus](#), from 01/06/1975 to present in [LexisNexis Academic](#). You may then click on that link to gain access to the article.

REFWORKS

Research Guides & Tools > RefWorks and Style Guides

Off campus group code: RWcornerstoneU

ASK A LIBRARIAN

Services > Ask a Librarian

Research Desk

OFF-CAMPUS ACCESS

PGS Students > Off-Campus Access

DOCUMENT DELIVERY

MelCat, InterLibrary Load (ILLiad), items from Miller Library