



Grand Rapids
THEOLOGICAL SEMINARY

Applicant's Name: _____

PERSONAL REFERENCE

_____ has applied for admission to the Grand Rapids Theological Seminary and has given your name as a reference. Serious consideration is given to this recommendation, and therefore we request that you complete the form carefully and candidly, and return it directly to **Grand Rapids Theological Seminary, Admissions Office, 1001 E. Beltline Ave NE, Grand Rapids, MI 49525.**

APPLICANT

Under the Family Educational Rights and Privacy Act of 1974, students enrolled at Grand Rapids Theological Seminary have access to their admission records, including letters of recommendation. However, students may waive their right to see letters of recommendation whereupon such letters will be held in confidence. If the applicant has not signed a waiver, it is assumed that this letter is submitted with the recommender's understanding that the applicant, once registered at Grand Rapids Theological Seminary, may request to see the letter. The alternative selected below by the applicant will not affect consideration of the application for admission.

- As applicant, I retain my right of access to this recommendation. As applicant, I waive my right of access to this recommendation.

Applicant Signature _____

Date _____

REFERENCE

1. State briefly your relationship to the applicant. _____

2. How long have you known him/her? _____

3. Rating: Please check (✓) on the line the phrase which best describes the applicant:

a. Teachability

Repeated instructions necessary.	Slow but retains well.	Learns readily.	Excellent.
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b. Dependability

Not dependable.	Has to be watched.	Usually reliable.	Thoroughly dependable.
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c. Judgement

Unable to make decisions.	Snap judgements.	Uses good common sense.	Superior judgement.
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d. Initiative

Needs constant supervision.	Relies somewhat upon others.	Ablly carries through assignments.	Self-starter, resourceful.
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e. Accuracy

Too many errors.	Somewhat inaccurate.	Satisfactory.	High degree of accuracy.
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f. Quality of Work

Careless.	Acceptable but needs improvement.	Entirely satisfactory.	Outstanding accuracy.
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g. Quantity of Work

Has to be prodded.	Acceptable but needs improvement.	Good producer.	Very rapid worker.
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h. Attitude toward work

Definitely uninterested.	Rather matter-of-fact.	Industrious.	Enthusiastically interested.
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i. Attitude toward peers

Reluctant to cooperate.	Makes little contribution.	Gets along well with others.	Fullest possible contribution.
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j. Attitude toward Superiors

Difficult to handle.	Somewhat unresponsive.	Generally cooperative.	Extremely helpful.
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4. Have you found the applicant consistently honest? _____

If not, please comment: _____

Remarks: _____

Printed Name _____

Signature _____ Date _____

Company or School _____ Position/Title _____

E-mail _____ Phone _____



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