



Cornerstone UNIVERSITY®

Department of Campus Safety



2008 Annual Report

Published February 2nd, 2009

INTRODUCTION:

Greetings!

The release of this Cornerstone University Department of Campus Safety 2008 Annual Report is both an honor and pleasure for all of us as staff. This report is a summary of our 2008 department activities and includes an overview of our services, incidents, responses, and other efforts.

Our Campus Safety team members are thankful to be a part of this Christ-centered campus community, and consider it both a privilege and blessing to be a part of the Cornerstone University mission and ministry.

As we close the books on what was a very good year, we look ahead with positive anticipation and hope for yet another good year here at CU!

MISSION AND GENERAL STATEMENT:

The Cornerstone University Department of Campus Safety remains focused on its ongoing positive and proactive approach relating to the promotion and providing of safety and security, service, and a harmonious environment to our campus community and its citizens. The charge of our stewardship is taken very seriously.

Cornerstone Campus Safety provides 24/7/365 service to the campus. This includes switchboard and dispatch as well as safety and security services.

Our Campus Safety Department is located on the east side of the campus and inside the front of Faber Hall. Faber Hall-Campus Safety is in many ways the gateway to our campus.

Our switchboard/dispatch personnel receive and handle over 73,000 telephone calls per year, monitor alarm panels and surveillance camera monitors, dispatch officers to service calls and incidents, issue ID cards, and perform a variety of other tasks.

Our safety/security personnel conduct continuous foot and vehicle patrols of the campus and routinely patrol building interiors. They also respond to a variety of service calls, including, however not limited to, vehicle lockouts, battery boosts, and tire airing, building and room lockouts, and a variety of persons assists. Additionally, officers enforce parking, traffic, and conduct regulations, and also respond to and investigate all campus incidents.

Officers are trained and equipped as well as authorized to be the primary responders to all campus medical incidents. They also conduct monthly residence hall fire drills.

Safety officers are responsible for locking and unlocking the campus buildings and the rooms therein daily. This results in officers turning locks approximately 100,000 times annually.

The officers are also the campus eyes and ears at all times keeping a watchful eye on just about everything and work closely with other departments to ensure that the campus looks good, functions well, and services everyone and everything well.

2008 was another very good year for our campus community as it relates to activities, efforts, and accomplishments. It is our prayer that the new year will be blessed with the same results.

The following pages of this report provide additional detail of our Department's 2008 activities. This report will be distributed electronically to regular designated recipients and also posted on the Campus Safety page of the Cornerstone University website for general review. Hard copies will be made available upon request. Those with questions or comments are requested to telephone, fax, or email us.

HIGHLIGHTS OF 2008:

EMERGENCY RESPONSE PLAN: (Also referred to as an ERP)

After nearly nine months of design and development Campus Safety created and implemented a new and state of the art ERP for our campus.

MOCK DISASTER:

In conjunction with the Kent County Sheriffs Department and Grand Rapids City Fire Department, and also including a cross section of our campus community (students, student government, faculty and staff), Campus Safety conducted an extensive mock disaster training event.

ERP TRAINING:

In conjunction with Spiritual Formation/Community Life, Campus Safety conducted emergency response cross training exercises.

EMERGENCY NOTIFICATION SYSTEM:

In conjunction with our Information Systems Department, Campus Safety implemented a new email/text message emergency notification system for our students, parents, faculty, and staff. (Additionally, bullhorns were added to our equipment inventory for use in emergency situations.)

CAMPUS CAMERAS:

Significant enhancement was begun with regards to our campus video surveillance system in various campus buildings.

DISPATCH RADIO:

A new switchboard/dispatch base radio was installed which helped increase service and safety to the campus community and those serving it.

NOAA ALERT SYSTEM:

Federal grant funding provided our switchboard/dispatch console with a National Oceanic and Atmospheric Public Alert Radio to assist with campus community safety services.

POSITIVE RATING:

Cornerstone Campus Safety was honored and gratified to receive high marks from a student survey.

Serving HIM and HIS campus,

Richard W. Honholt, Director
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**CORNERSTONE UNIVERSITY
DEPARTMENT OF CAMPUS SAFETY
2008 PERSONNEL LIST**

PERSONNEL LIST AS OF DECEMBER 31, 2008

SAFETY AND SECURITY UNIT:

OFFICERS:

Winkel, Rich
Pitsch, Rick
Lepley, Paul
Haveman, Ken
Denman, Brandon
Boomsma, Brian
Blackmon, Alan

SWITCHBOARD/DISPATCH UNIT:

Webb, Dionne
Washington, Nicole
Vance, Deborah
Muka, Kim
Most, Emily
Ferwerda, Gillian
Denman, Danielle
Burt, Heather
Jahr, Kevin – Temporary Supervisor

SWITCHBOARD/DISPATCH UNIT SUBSTITUTES:

Wagy, Sarah
Parson, Chevoy
Ducat, Ashley
Daimler, Kristina

MANAGEMENT AND ADMINISTRATION:

Brandan D. Bishop, Patrol Supervisor
Richard W. Honholt, Director

**CORNERSTONE UNIVERSITY
DEPARTMENT OF CAMPUS SAFETY
2008 STATISTICAL DATA**

ENFORCMENT DATA

CITATIONS ISSUED DURING SPRING/SUMMER OF 2008

- 1) Total number of citations issued: 50
- 2) Citations issued centered four key areas
 - a. Student parking violations in Administration Lot B
 - b. Student parking violations in Faber Lot C Reserved Parking
 - c. Parking violations in Ketcham Visitors Lot V
 - d. Handicap and fire lane violations

CITATIONS ISSUED DURING FALL OF 2008

- 1) Total amount of citations issued: 57
- 2) Citations issued centered around four key areas
 - a. Student parking violations in Administration Lot B
 - b. Student parking violations in Faber Lot C Reserved Parking
 - c. Parking violations in Ketcham Visitors Lot V
 - d. Handicap and fire lane violations

NOTE: The Department continued a proactive approach to curbing parking violations by working with our citizens through numerous parking regulation communications and issuing verbal and/or written warnings whenever possible in place of citations.

**CORNERSTONE UNIVERSITY
DEPARTMENT OF CAMPUS SAFETY
2008 STATISTICAL DATA**

SWITCHBOARD/DISPATCH DATA

	2008	2007	2006
Total Calls	73,080	74,196	82,815
Calls Answered	70,057	71,069	78,179
Phantom Calls	3,023	3,127	4,636
Total ID Cards	1,735	1,862	2,326

SERVICES RENDERED AND INCIDENTS HANDLED

	2008	2007	2006
Total Services and Incidents	5,985	6,185	4,959
General Persons Assist	106	96	84
General Vehicle (Motorists) Assist	340	376	317
Unlocking Services	1,664	1,657	1,544
Locking Services	1,202	1,550	1,227
Special Event Details	160	134	117
Lost and Found	486	189	85
Parking Complaints	91	65	52
Traffic Complaints	19	16	11
Vehicle Accidents	12	13	15
Medical Calls	53	49	34

Suicide Attempts	1	4	1
Fire – Actual	4	3	3
Fire Alarms	110	109	126
Fire Drills	51	68	43
Health and Safety	329	305	123
Improper Student Conduct	31	34	26
Animal Complaints	32	26	26
Door Alarm Violations	343	367	379
Other Department Assists	263	309	160
Miscellaneous Services	553	522	478
Arson	0	1	0
Vandalism	3	2	8
Larceny – From Structure	6	14	26
Larceny – From Vehicle	1	5	0
Disorderly	3	1	2
Trespassing	9	5	4
Alcohol/Drug Involvement	1	1	2
Suspicious Situations	110	261	64
Missing Persons – Voluntary	1	2	1
Civil Matters	1	1	1
End			
AB			